



## PATRINA FOUNDATION GRANT PROPOSAL

The Patrina Foundation supports girls' and women's organizations in the greater New York City area. We make 3 types of grants: 1) ongoing or new program support, 2) seed grants for start-up organizations, or 3) one-time grants to help solve a problem or build capacity. In certain situations, we will consider a multi-year grant to follow a cohort of participants through a multi-year program.

Please contact Kara D'Angelo at 914-886-5390 or [karadangelo@patrinafoundation.org](mailto:karadangelo@patrinafoundation.org) before applying for one of these grants.

**The following information is required for all grant proposals. Incomplete proposals will not be considered.**

Please login into your account and upload the following information in PDF format. ALSO, please mail six (6) hard copies of the cover sheet, proposal, and budget, and two (2) copies of the attachments COLLATED to:

Kara D'Angelo  
Executive Director  
The Patrina Foundation  
901 Pelhamdale Avenue  
Pelham, NY 10803

All uploaded copies are due by the close of business on the date of the deadline. All mailed copies must be post-marked by the deadline.

Please contact:

Kara D'Angelo  
[karadangelo@patrinafoundation.org](mailto:karadangelo@patrinafoundation.org)  
914-886-5390

Please provide the following information:

### COVER SHEET ON LETTERHEAD (SEPARATE SHEET)

Date of Application	Contact person (if other than Executive Director)
Name of organization (exact legal name)	Telephone
Purpose of the grant	Email addresses
Amount of the grant and duration	Website
Address	Total Organization budget and dates covered
Executive Director	Total project budget and dates covered

# GRANT PROPOSAL

**This should be 3–5 pages.**

## I. Executive Summary (Separate sheet)

Please summarize the purpose of the request for funding. Briefly explain why your agency is requesting this grant, what outcomes you hope to achieve, and how you will spend the funds if the grant is made. This should be a separate page, but included in the 3 – 5 pages.

## II. Narrative

### A. Background

- a. Brief description of mission and history (1 paragraph)
- b. Need your organization addresses and how it differs from others that are similar (1 paragraph)

### B. Funding Request

- a. Describe why you seek funding
  - i. Primary purpose of program and need addressed
  - ii. Population served
  - iii. Strategies employed to implement program
  - iv. Staff
  - v. Length of program
  - vi. How project contributes to overall mission of organization

### C. Budget for funded year (and prior if existing program), including other funding sources

### D. Evaluation

How is the program evaluated?

### E. Budgets

Aligned side by side, your operating income and expense budgets for the current and most recent fiscal year.

Please do not repeat information. If you answered the question or provided the information once (except in the executive summary), there is no need to do so again in a later paragraph.

## Attachments

- A. Most recent fiscal year end statements, audited if possible.
- B. List of board of directors and their affiliations
- C. 501(c)(3) letter from IRS
- D. No more than three examples of articles, newsletter, evaluations regarding your organization.